Yo!Dara

Job Posting: Editor

Reports to	Publisher
Location	[Remote / city]
Type	By invitation

About the role

Yo!Dara editors find, develop and champion creators. The Publisher assigns each editor one or more genres. You scout creators in those genres, and once a creator accepts, you become their editor (one editor per creator). You guide every new creator through a one-shot pilot. For serialized work, you review every chapter at three stages: NAME, Draft and Final. You then present each chapter at Publisher review and defend it if questioned.

Key responsibilities

- Scout and recruit creators in your assigned genres.
- Guide pilots from concept to the 14-day reader run, and make a recommendation to the Publisher.
- Review each chapter at NAME, Draft and Final, giving clear, actionable notes.
- Edit prose works for grammar, style and content.
- Keep projects on schedule (a weekly release cycle is standard).
- Use reader ratings and weekly votes to guide pacing and story decisions with your creators.
- Make sure all work meets Yo!Dara's editorial standards and content policy.
- Keep up with industry trends and best practices.
- Mentor junior editorial staff as the team grows.

Qualifications

- Bachelor's degree in English, journalism or a related field, or equivalent experience.
- 3+ years of experience as an editor or proofreader.
- Strong writing and editing skills and attention to detail.
- Strong organization and project management skills.
- Clear, kind communication with creators.
- Familiarity with manga or comics production (NAME, paneling, lettering) is a strong plus.
- Proficiency with Microsoft Office and editorial software.